

**Easthall Park Housing Association  
Estate Caretaker**

<b>Education &amp; Qualifications</b>	<b>Essential</b>	<b>Desirable</b>
Basic literacy skills	✓	
Driving Licence (preferably clean)		✓
Qualifications in garden maintenance, common area cleaning		✓

<b>Experience</b>	<b>Essential</b>	<b>Desirable</b>
Experience in a manual working environment	✓	
Experience in garden maintenance		✓
Experience in cleaning related duties		✓

<b>Skills, Abilities &amp; Personal Attributes</b>	<b>Essential</b>	<b>Desirable</b>
Good communication skills	✓	
Good timekeeping	✓	
Manage workload	✓	
Able to perform heavy or manual duties	✓	
Flexible approach	✓	
Commitment to learning and developing in the role	✓	
Basic construction skills		✓

<b>Knowledge</b>	<b>Essential</b>	<b>Desirable</b>
Strong working knowledge of health & safety related to the functions of the job	✓	
General knowledge of social housing		✓

<b>Other Requirements</b>	<b>Essential</b>	<b>Desirable</b>
Commitment to the Co-operative's aims and values	✓	
Customer focused	✓	
Neat and tidy appearance	✓	
To wear PPE	✓	
Pleasant, friendly and confident manner	✓	
Motivated and commitment to continuous improvement in the role	✓	
Able to work on own initiative and be a proactive team member	✓	
Commitment to meeting key targets and goals	✓	
Understanding of equality issues and commitment to meet the Co-operative's policy	✓	
Understanding of the need for confidentiality	✓	
Basic disclosure	✓	